



Leslie Park Community Association Meeting
Annual General Meeting
Tuesday, June 1, 2021
7:00pm
Meeting Held Virtually

Recording of meeting available here: <https://youtu.be/tpPh3SCatY4>

Meeting Minutes:

- 94 residents of Leslie Park attended the meeting. *Please the number of voters participating in each poll varied and there were situations where additional votes were submitted in via the chat. These participants have been confirmed as residents of Leslie Park.*
- The meeting was hosted as a Zoom webinar by the Councillor’s office.
- Chantal Lebel, meeting host and Election Officer has validated (through the pre-registration form) that all attendees who voted in the meeting were residents of Leslie Park.

<u>Agenda Item:</u>	<u>Action Items:</u>
<p>1) Welcome (Rachel Tweedy) Rachel noted that the 2020 AGM was cancelled as it was scheduled for late March shortly after the pandemic was declared.</p> <p>She covered these highlights from the past year:</p> <ul style="list-style-type: none"> • Many new residents in Leslie Park – she encouraged anyone who has moved into the community in the past 18 months to introduce themselves in the chat • Community Garden – she noted that the garden was allowed to operate last summer. • 2021 Outdoor Rink Season – Rachel expressed gratitude to Rink Operator Frank Sullivan and his team for keeping the rink open and operational for Leslie Park families while the public health restrictions changed frequently. Rachel thanked Frank’s team for building outdoor benches to provide somewhere for skaters to get ready with the field house closed. • Rachel added that even though the Community Association was unable to hold events, many grassroots community-led engagement initiatives emerged: <ul style="list-style-type: none"> ○ Leslie Park Circular on Facebook ○ Pumpkin Carving Contest ○ Griswold Awards ○ Gingerbread Decorating ○ Random Acts of Fun (snowmen on Abingdon, hearts in trees, painted rocks, socially distanced sing-alongs in the park) 	
<p>3.) Pre-Meeting Motions (Rachel Tweedy)</p>	



<p>Rachel noted that for the June 1 meeting, they would be operating under the Articles from the 1988 Constitution. She added that because the previous Constitution referenced in-person meetings and stipulated only members who had paid membership dues were eligible to vote, the Association would require a vote from the membership to proceed with the meeting in a virtual format.</p> <p>Two motions were presented to attendees via an online poll executed by the Councillor's Office:</p> <ol style="list-style-type: none"> 1. This meeting will be held through electronic participation in accordance with Article IX, Amendment of the Articles or By-laws of the Constitution, Section 2 of the LPCA Constitution adopted in 1988. 2. All residents over the age of 18 within the Leslie Park Community are eligible for membership and voting. <p>Poll results: Motion 1: 87 – Approve 0 - Do Not Approve Motion 2: 90 – Agree 0 – Do Not Agree</p>	
<p>2) Meeting Housekeeping and Process (Rachel Tweedy) Rachel outlined the process for the meeting:</p> <ul style="list-style-type: none"> • She reported that these Officer Roles were open for Election: <ul style="list-style-type: none"> ○ President, Vice-President, Treasurer, Secretary, Director-at-Large. ○ Rachel added that according to the Constitution, 7 Directors would be elected. ○ The elected Officers' terms would run until the next AGM. ○ Any members interested in running for a position were asked to indicate their full name, position desired and any relevant background information into the chat. • The meeting will be recorded, and the recording will be made available afterward. • Attendees were asked to indicate their full name on the Zoom screen. • Use the Chat for questions or comments. <i>Please note that some questions in the chat were not answered in the meeting. Answers have been provided in the Addendum to this document.</i> • Use the 'Hand Raise' function for motions. • Use the Polling function for voting. • Chantal Lebel from the Councillor's Office was appointed by the LPCA Board as the Election Officer and she would be managing all voting through the polls. 	
<p>3) Presentation and Approval of the Agenda (Rachel Tweedy) This agenda was presented and approved by 100% of the voters through an online poll:</p> <ul style="list-style-type: none"> • Approval of the Agenda 	



<ul style="list-style-type: none"> • Approval of the minutes from the 2019 Annual General Meeting • Officer Elections • Discussion and Ratification of the revised LPCA Constitution and By-Laws • Presentation of LPCA's financial statements for the year ending December 31, 2020 <p>Poll Question and Results: Do you approve the agenda for today's AGM? 88 – Yes 0 - No</p>	
<p>4) Approval of the Minutes of the 2019 Annual General Meeting The Minutes from the 2019 AGM were approved by a majority of voters through an online poll.</p> <p>Poll Question and Results: Do you approve the agenda for today's AGM? 79 – Yes 1 - No</p>	
<p>5) Officer Elections (Chantal Lebel) Elections Officer Chantal Lebel from the Councillor's office outlined the process for the Election:</p> <ul style="list-style-type: none"> • Positions which have only one nominee shall be declared by acclamation. Other positions shall require a vote via Poll. Members aged 18+ will be eligible to vote. • Simple Majority applies. The election officer shall not vote except in the case of a tie. • Election Officer will call the Election Started. • Election Officer will present the slate of officers. (Those who have volunteered to stand for election or been invited to stand for election by the nomination committee) - as per constitution. • Election Officer will call for a vote for each position as required in the following order: President, Vice-President, Secretary, Treasurer, Director-at-Large (7). • Election Officer will accept Nominations from the floor via comments in the Chat. Members should indicate their intention to run by writing their name and which position they are seeking. • Election Officer will call nominations closed when no more names have come forward for each position. • The voting will take place via poll. Linked in green at top if tuning in from a mobile device. • Unsuccessful nominees may run for another position on the Board. • Election officer will announce the results and poll results will be displayed. • The incoming Board shall assume office immediately at the end of the meeting. <p>Nominees were encouraged to introduce themselves in the chat while the Councillor's office set up the polling.</p>	



<p>Polling was executed and below is the outcome of the elections, the winner's name is in bold:</p> <p>President: Margo Nelson: 80 poll + 5 chat = 85 votes Anne Marie Smith: 11 poll + 2 chat = 13 votes</p> <p>Vice-President (acclaimed): Anthony Taza</p> <p>Secretary: Diane Sullivan: 41 poll + 5 chat = 46 votes Anokhee Mehta: 23 poll + 2 chat = 25 votes Julie Paradis: 25 votes</p> <p>Treasurer: Incumbent Bill Watson: 67 poll +5 chat = 72 votes Natalka Prozenko: 20 poll +2 chat = 22 votes</p> <p>Directors-at-Large:</p> <ul style="list-style-type: none"> • Due to limitations with Zoom polls – all of the nominees could not be listed on one poll so they were split between 2 polls. • Post meeting, there was an audit of the polling and it was discovered that 6 members mistakenly voted for more than 7 nominees. Out of fairness, their votes have not been included in the results below: <p>Ryan Cleary: 56 poll +2 chat = 58 votes Frank Sullivan: 52 poll +5 chat = 57 votes Chris Bjornestad: 44 poll +3 chat = 47 votes Ellen Walsh: 44 poll +2 chat = 46 votes Jess Kaur: 42 poll +2 chat = 44 votes Kristine Bourque: 38 poll +5 chat = 43 votes Wendy Lewis: 35 poll + 3 chat = 38 votes Paula McKee: 35 poll +2 chat = 37 votes Chris Becker: 35 poll Janice Rupert: 30 poll Victoria Roberts: 25 poll Ray Leroy 20 poll +3 chat = 23 votes Julie Jewett: 22 poll Eileen Sculnik 6 poll</p>	<p>Action: The incoming Board shall assume office immediately after the election and the board shall meet within 2 weeks of the AGM (by June 15).</p> <p>The Notice of meeting will be posted to the Association's website a minimum of three days prior to the meeting.</p>
<p>6) Discussion and Ratification of the revised LPCA Constitution and By-Laws (Rachel Tweedy)</p> <ul style="list-style-type: none"> • Rachel presented the major changes to the Draft Constitution from version approved in 1988. 	



- Residents who missed the meeting may watch the starting at 1:28 of the recording found [here](#);

Article:	Change:	Rationale:
III: Membership 1. Eligibility	Any Leslie Park resident over 18 can become a member	Inclusivity – residents over 18 do not need to pay a membership fee to be eligible to
III: Membership 2. Benefits	Added section	Better clarity on Member Benefits
III: Membership 4. Donations	Updated to remove reference to Membership Fees	Inclusivity
IV: Executive 1. Composition	Reduce the number of Officers to no more than 7	Too difficult to fill every position on the Board
IV: Executive 2. Term of Office	Increased term to 2 years	Too difficult to fill every position on the Board annually
V: Financial Review	Remove requirement for annual audit Change fiscal year to calendar year	The LPCA is not incorporated Reduce financial and governance burden Membership drive is ongoing
VII: Meetings 1. Annual General Meeting	Added option for virtual meetings	Pandemic

By-law II: Duties of the Committee Coordinators	Updated roles Added that Coordinators report to the Board	Roles and accountabilities reflect current Association structure
By-law III: Annual Financial Review	Change requirement from audit to non-assurance review from an accredited accountant	Reduce financial and governance burden

Discussion about the changes (conducted over chat)

- Anne Marie Smith expressed concerns with the language in the document around the definition of a member. She noted that her concerns were not policy issues - just a concern with a lack of plain language. She suggested that the draft constitution was not appropriately worded and clear enough to be ratified in the meeting.
- Natalie Massicotte, Ellen Walsh, Duncan Hanks, and John Less proposed suggestions to clarify the definition of membership in the chat.
- After 20 minutes of discussion in the chat, there were several requests from the floor to vote on the Draft Constitution as presented.
- Rachel asked Chantal Lebel to advise on how best to proceed. Chantal advised that the Constitution could be put to a vote of the membership and the amendments could be drafted and presented at the next AGM or a Special General Meeting the draft Constitution doesn't pass.
- Rachel added that if the motion to adopt the draft Constitution was defeated, the Board could form an ad hoc committee to address the points of language members felt needed clarification.
- Rachel motioned to accept the Draft Constitution. Chantal added that the vote would require 2/3 of voters to approve the motion for it to be ratified. The Draft Constitution was approved.

Poll Question and Results:

Do you support the Motion to Adopt the Revised LPCA Constitution?
68 – Yay | 9 - Nay

7) Presentation of LPCA's Financial Statements for the year ending December 31, 2020 (Bill Watson)

Bill noted that the Financial Statements had been circulated to the Membership and posted on LPCA's website prior to the meeting.

Residents who missed the meeting may watch the starting at 1:57 of the recording found [here](#)



Highlights included:

Income: \$5,518.50

The main income from the year was predominantly the funds from the city towards rink construction, maintenance and paying the supervisors/monitors.

Membership income was significantly down due to the inability to run the normal spring campaign.

Expenses: \$6152.04

Apart from the fun day that occurred shortly before the pandemic hit, rink operations were the primary expense. The city contributions towards those expenses were identical to the previous winter, though the rink was open longer this year than last and those expenses are reflected in this 2020 statement and will impact the 2021 financial position.

Two expenses not incurred in 2019 were:

- 1) The rink snow blowers were taken in for maintenance.
- 2) Material was purchased to build the rink-side benches - since the city would not permit skaters to use the trailer.

Liabilities: \$285.77

The LPCA continues to hold funds in the account that belong to the garden club.

Financial Position at Year End: \$9211.07

The financial position at year end (Dec 31, 2020) was \$9211.07. This is a reduction in funds of \$633.54 from the 2019 year end position.

Advisory: Anticipated Future Expenses

An anticipated significant cost in the next 12 months is the replacement of the oldest snow blower which is more than 10 years old. It is expected that the replacement will be similar to the newest machine, which is easier to handle by the maintenance crew, and which performs better than the old machine. That expense is likely to be in the \$3000-\$4000 depending on how much can be recovered from sale or trade-in of the old machine.

Discussion/Questions from the Chat:

- Kerri Bentsen suggested that she would be happy to sign up for automatic withdrawal for her annual donation. Rachel thanked Kerri for the suggestion and noted that the LPCA currently accepts donations by cash or cheque during the Membership Drive or donations could be made on LPCA's website by Credit Card/PayPal.
- On the "statement of activities" – Anne Marie Smith noted it would help greatly if there were notes to this financial statement
- Natalka Prozenko inquired about the plans for the Net Assets. Rachel confirmed that a snowblower would be purchased for the rink within the next 12 months which will be between \$4,000-\$5,000.
- Natalka Provenko asked if the LPCA if there is a budget for the next fiscal year. Rachel replied without the ability to run a Membership Drive or plan any events, the LPCA has

More details for Financial Statements will be included when the Minutes are circulated.



<p>been unable to set a budget. The only revenues and expenses for 2021 to date have been related to the Outdoor Rink.</p>	
<p>8) Adjournment</p> <ul style="list-style-type: none"> The meeting was adjourned at 9:02pm 	

ADDENDUM

The following questions were entered into the chat during the meeting but there was not an opportunity to address them:

Q1: What is a voting member?

All residents of Leslie Park who are 18 years of age or older are a deemed Member of the Association and may vote or run for an Officer role.

Q2. Is the membership drive door-to-door only?

Traditionally, the membership drive is held in May. Volunteers go door-to-door to leave behind (or personally present) a form from the LPCA requesting a donation and contact information to join the Community’s email list. Residents may also submit this information and a donation electronically at www.lesliepark.ca

Q3. What is the definition of "Director at Large"?

Directors at Large support the Board. They may work with a Coordinator or Committee to execute social and recreational activities, programs and projects for the community; or co-ordinate community relations with various governmental bodies and departments and other Community Associations.

Q4. How are Ad-hoc Committees for Special Purposes created?

The Board may create an ad hoc committee to examine specific issues..

Q5. Why are Specific Benefits in any constitution -- which should only be dealing with rules and rights?

Providing a donation or your contact information to the LPCA during the Membership Drive is voluntary and not a condition of Membership. Specific Benefits have been included in the Constitution to advise residents of the activities the LPCA participates in on behalf of its Membership.

Q6. Apart from a member asking for a Special General Meeting with 7 days notice to the LPCA and only 3 days notice on the website, what mechanism do members have for getting discussions with the LPCA?

Members may contact LPCA’s email address at info@lesliepark.ca if they have questions, concerns or would like an item discussed at an upcoming General Meeting. At least 2 members



of the LPCA Board are at any event the Community Association organizes. Members who wish to connect with the LPCA are encouraged to attend an event and start a conversation with an attending Board member to share feedback or schedule a further discussion.

Q7. Since the only thing that has changed from the existing constitution that denotes modern life is email, why do we need a new constitution?

The impetus for a new Constitution is to update the Articles to allow for virtual meetings and remove the dues payment as a condition of voting in a meeting or running for an Officer role. The LPCA also needed to elect a new Board as the existing Officers had completed their terms.

Q.8 Who owns the membership list - presumably the members - so how do we see it?

For privacy reasons, the LPCA does not share or publish the contact information provided by residents in the Membership Drive.

Q9. Where can members see the full text of letters sent on behalf of the association to the various governments?

The LPCA will upload all letters sent on behalf of the Association since March 2014 to the Community's website by June 30, 2021.